**ANNEXURE G5**

|  |  |
| --- | --- |
|  | DEPARTMENT OF CORRECTIONAL SERVICESEXTERNAL BURSARY APPLICATION FORM **This form will be considered as incomplete and will be eliminated if the following documents are not attached to this application:**   * **Certified copy of ID** * **Certified copy of matric** * **Certified copy of highest qualification** * **Certified copy of academic record if already enrolled for the qualification** * **Course Curriculum / Prospectus** * **Course fee outline** * **Acceptance letter or proof that the applicant has applied for acceptance at tertiary institution (tuition and accommodation)** |
| 1. **PERSONAL DETAILS:**   1. Identity number: …………………………………….. 2. Date of birth: ………………………….  3. Title: …………………………………………………     4. Gender: M F  5. Surname ……………………………………………. 6. Race: Black White Coloured Indian   1. Full names: ………………………………………………………………………………………………. 2. Disabled/Not disabled: If disabled, state the nature of disability………………………………………… 3. Physical Address:   ……………………………………………………………………………………………………………  ……………………………………………………………….. Postal Code ……………………………   1. Postal Address:   ……………………………………………………………………………………………………………  ……………………………………………………………….. Postal Code ……………….   1. Region/(Province) : ………………………………….. 2. Telephone no: ……………………………..   Cell phone no: …………………………….. : E-mail address:…………………………………………   1. Next of kin:   Name: ………………………………………………………………………… Relation: …………………………..  Contact telephone numbers (H): ……………………………………………………………………………  (Cell) ………………………………………………………………………….  Residential Address…………………………………………………………………………………………………………  …………………………………………………………………………………………………………………………………   1. If employed, name and address of employer: …………………………………………………………   ………………………………………………………………………………………………………… | |
| 1. **COURSE DETAILS** 2. Which qualification is this application for? …………………………………………………………………………………. 3. At which education institution are you enrolled /going to enroll? ………………………………………………..………..   2.1 Do you comply with the admission requirements: YES / NO  ( If full-time studies please attach acceptance letter or proof of application for acceptance for both accommodation and tuition)   1. Minimum period (if not commenced with studies yet) /remaining period of studies? ………………………………………. 2. In which academic year are you now? ………………………………………..   (attach results of previous years)   1. Type of tuition (Proof from the tertiary institution, confirming that the qualification/course is only offered on a full-time basis, needs to be attached)   Part-time Full-time   1. Which subjects will be your major/s?   ……………………………………………… …………………..……………………………………….  ……………………………………………… …………………..……………………………………….    7. What is your highest qualification at present?........................................................................................................................  (Attach certified copy)  8. Are / were you a recipient of a bursary YES / NO  If yes, please complete:   1. Study field……………………………………………………………………………………………. 2. Bursary granted by: ………………………………………………………………………………….. 3. Bursary period: ………………………………………………………………………………………. 4. Nature of obligations: ………………………………………………………………………………… 5. Have you fulfilled the obligations: ……………………………………………………………………. 6. Give your motivation why you want to do this course, what is the direct link of this   qualification/course of study to your personal development plan?  ……………………………………………………………………………………………………………………………..    ……………………………………………………………………………………………………………………………. | |
| C. DECLARATION BY APPLICANT I ……………………………………………………………………ID NO:……………………………………..  HEREBY DECLARE THAT THE INFORMATION GIVEN BY ME ABOVE IS TRUE AND BINDING TO MY CONSCIENCE.  …………………………………………. …………………………….                                                  ………………….. …  Name in Bold Signature                                                 Date | |
| **D. REFERENCES:**  Reference 1:  Full name: ………………………………………………………… Id Nr: ……………………………………………….  Relationship: ………………………………………………………….  Contact Details:  Work: ……………………………….. Home: ………………………….. Cell: ………………  E-mail: ………………………………………………………………………  Reference 2:  Full name: ………………………………………………………… Id Nr: ……………………………………………….  Relationship: …………………………………………………….  Contact Details:  Work: ……………………………….. Home: ………………………….. Cell: ………………  E-mail: ……………………………………………………………………… | |
| RECOMMENDATION:REGIONAL HEAD: HUMAN RESOURCES(Indicate relevance of course and the future need of the qualification) …………………………….……………………………………………………………………………………………………………  …………………………………………………….……………………………………………………………………………………  …………………………………………………………………………….……………………………………………………………  ………………………………………. …………………………………………. …………………………… ………………………. Name in bold Designation Signature Date | |
| RECOMMENDATION: DIRECTOR POLICY AND EXTERNAL TRAINING(All relevant documentation attached and in order) …………………………….……………………………………………………………………………………………………………  …………………………………………………….……………………………………………………………………………………  …………………………………………………………………………….……………………………………………………………  ………………………………………. ………………………………………. …………………………… ……………………. Name in bold Designation Signature Date  BURSARY APPROVED/ NOT APPROVED: DC: HUMAN RESOURCE DEVELOPMENT ………………………………………………………………………………………………….…………………………………………………………………..  ………………………………………………………………………………………………….…………………………………………………………………..  ………………………………………. ………………………………………. …………………………… ……………………. Name in bold Designation Signature Date | |